



Admissions Policy

B – School Administration Policies & Procedures

Key author	Registrar; Bursar
Audience	Employees; Parents; Students
Approval body	Education Committee/ BoG
Approval frequency	3 years
Last approved	June 2021
Date of next review	June 2024
Published	Intranet; portal; website
Linked policies	Scholarships Policy; Fees Policy; Learning Support Policy; Rewards & Sanctions

Admissions Policy

Context

The School was founded under Amiri Decree No. 5 of 1971 and has been sponsored since 1980 by H.H. Sheikh Khalifa Bin Zayed Al Nahayan, President of the UAE, with the following objects:

- i. The School shall provide a place for the education of English speaking children in Abu Dhabi.
- ii. The School shall provide education for such children in accordance with best teaching practice so that they may qualify for subsequent education with children of the same age in the United Kingdom in state or independent schools.
- iii. English shall be the medium of instruction.
- iv. No child shall be refused admissions on the grounds of gender, race or religion.

The School takes into account its special status as a Community School with HH Sheikh Khalifa bin Zayed bin Sultan Al Nahyan, President of the UAE and Ruler of Abu Dhabi as its sponsor. The School is grateful for the vision and generosity of HH Sheikh Zayed in establishing the School by Emirati Decree No 5 of 1971.

Rationale and Policy Statement

The British School Al Khubairat has a very strong reputation in the local and international community and is the school of choice for many families, due its long standing presence in the Gulf, excellent academic results, outstanding holistic educational provision and strong community ethos.

The Admissions Policy aims to identify and admit students who will benefit from the aims and ethos of BSAK. Staff, parents and students work together to create a positive learning environment and these admissions guidelines support this commitment. Through the admissions procedure each applicant will also have the opportunity to make an informed decision on the suitability of BSAK.

Applicants of any nationality, colour, gender, race, creed or disability may make an application to BSAK without discrimination. However, at various stages of entry the school may be oversubscribed and thus priority will be given to those students who most fulfil our criteria.

Admissions decisions will have due regard to the school's capacity to educate each individual child to the best of his/her ability in line with the general ability of the peer group. The school therefore needs to be aware of any known disability, special educational need, or health issue which may affect a child's ability to take full advantage of the education provided at the school.

Parents of a child who has any disability or special educational needs must provide the school with comprehensive written details at the time of registration and admissions decisions will take into account the provision that the School can reasonably make. In line with current Ministry of Education and ADEK regulations governing fees, BSAK does not usually admit applicants who require dedicated 1:2:1 learning support from the outset.

At BSAK the curriculum is taught in English and thus the entry procedure will take into account the need for an age appropriate level of understanding and ability to communicate in both written and spoken English.

Our selection process is also designed to identify those who are able to benefit from our balanced and holistic education and to make a positive contribution towards the life of the school. Preference may also be given to students with a particular skill, talent or aptitude in line with the School's Scholarships Policy.

The School shall re-register a student on an annual basis progressing to the next grade if the parents or guardians so desire unless there is a behavioural problem that justifies the school not accepting the re-registration in line with the Rewards & Sanctions Policy and ADEK regulations and guidelines.

Annual re-registration may be prevented if there are outstanding school fees for previous school years.

Parents who wish to appeal against any admissions decision should write to the Headmaster within five working days of that decision being notified to them. On receipt of the appeal, the application will then be reviewed and a judgement, which shall be final, will be made within a further ten working days of receipt of the appeal.

The Board of Governors delegates and provides resources to the Headmaster who is responsible for the implementation of this Policy through the associated procedures.